MINUTES OF THE SWIMMING TARANAKI INC. BOARD MEETING,

Tuesday 13th May 2025.

Start time 7pm, at Safety Solutions, 121 Molesworth St, New Plymouth

PRESENT: Daniel Hancock, Paul Feltoe, Mariano Garcia Nani, Kim Treweek, Steve Venables, Louisa Parker.

APOLOGIES: Paul Rust

CONFLICTS OF INTEREST REGISTER: None to anyone present.

CONFIRMATION OF PREVIOUS MINUTES: The minutes of the meeting held on the 9th April 2025 were read and accepted.

Kim/Paul F **CARRIED**

MATTERS ARISING: none

POLICIES/GOVERNANCE:

Draft policies and the SNZ amendments were presented to the board for amendments/considerations.

- SNZ amendments to Constitution in line with changes to the Incorporated Societies new Act
- Financial Management and Operations Policy
- Management Committee Policy
- Definitions Policy
- Funding Eligibility Policy
- Code of Conduct
- Camps & Clinics Policy
- Club Relay Champs Policy

As the main objective for Swimming Taranaki is to encourage swimmers and not deter them, having a strict criterion for entry into any ST camps was agreed to be too limiting. Therefore, the criteria will be discussed and set by coaches before a camp is advertised.

TO ACTION: Louisa to take this criterion out of the Camps & Clinics Policy. Louisa will make these available on the Swimming Taranaki website.

The above policies with amendments and the Constitution with SNZ changes were reviewed and accepted. The new Constitution will now be sent out to the members and put on the agenda for ratification at the AGM in October.

Paul/Daniel **CARRIED**

HEALTH & SAFETY: None

FINANCIAL REPORT:

Profit and Loss Financials for the past month attached.
Bell Block Pool hireage for Taranaki Winters quote is $1920 + GST.

We have received an invoice for the Masters pool hire $400.00 (inclus. GST). The pool hire for Masters Swimming in 2026 which Swimming Taranaki have committed to holding to be included in the P & E Toi Funding Application.

Move that the financial report as circulated is taken as a true and correct record and passed and approved.

Mariano/Kim **CARRIED**

1) **Resolution for Funding - NZCT Application**

We will put a resolution forward to apply for funding from New Zealand Community Trust for our Regional Administrators wages for 12 months from 1st July 2025 for $31,200.00.

A Consent to be Audited was signed by Paul Feltoe and Daniel Hancock to accept accountability for the application and any resulting grant.

2) **Resolution for Funding – P & E Toi Foundation Application**

Louisa Parker to apply to Toi Foundation for funding costs associated with the 2026 Junior & Intermediate Swim Camp, pool hireage for the Summer Series Give-it-a-Go events and pool hire for Taranaki Winters (June 2025) & Summers (February 2026) and Masters pool hire (March 2026).

Daniel/Paul F **CARRIED**

The Junior/Intermediate camp will be held once again at Bell Block Pool on 23rd – 25th January 2026 (note date change) with accommodation at SHGC Elizabeth Hostel. The Summer Series will be held at Inglewood, Opunake, Waitara and Okato pools from 7th Feb – 7th March. Date for Taranaki Winters has changed to 27th – 29th June 2025. There will now be no Senior Swim Camp due to lack of interest, despite this being offered as having accommodation.

TECHNICAL REPORT: As attached from Rowan Williams.

Move that the Technical Report as attached is accepted.

Mariano/Daniel **CARRIED**

RECORDS OFFICER REPORT: As attached from Tracey Knofflock
2 new records by Jaiah Otene and 1 by Jackson Rowlands at NZSC August 2024.

It is very important that the coaches (or TM where applicable) keep us updated with records broken at national, local or regional competitions. SNZ need to be notified about any records being broken at events other than nationals. There is an online form on the SNZ website. Complete this form and then submit to SNZ.
Swimming Taranaki need to be alerted to any records being broken to ensure that Tracey can keep this record and we can circulate this in the swimming community.

Move that the attached records are ratified and accepted.

Kim/Paul **CARRIED**

TRANSFERS: None

TARANAKI EVENTS:

Summer Series

On the 16th April Louisa sent out another request for feedback from the Summer Series. Still had no response however Opunake have sent an email saying that they would be keen to host the event again in 2026.

NATIONAL EVENTS:

NAGS

Went well as a region. It was good experience for the Div 2 swimmers who made times at Div 2 and went on to NAGS. Everyone enjoyed this event with the relays exceeding expectations. Mariano to discuss with Craig combining clubs and having mixed teams which wouldn't be eligible for medals but would benefit more swimmers competing.

Opens

Meila and Jaiah from Stratford Flyers are no longer going to Opens.

TO ACTION: Louisa to cancel the accommodation booking and should we receive any funding from our application to TET, return this immediately.

STRATEGIC PLAN:

With Paul R leaving ST this group will change.

A meeting with Sport Taranaki to discuss LTS progressions to clubs and competitive swimming and to provide information will be organised. It was agreed that approaching the schools would require a large volume of coaching which may not be available at present. Individual Club information is required to ensure that the correct contacts are available.

TO ACTION:

Louisa to contact LTS Schools and to arrange a meeting at Sport Taranaki for feedback and discussions with Swimming Taranaki.

Louisa also to contact the clubs for information they can provide to LTS organisations.

GOVERNANCE: Paul F has been involved with further changes to the Constitution that SNZ are planning surrounding governance of the sport.

GENERAL BUSINESS:

Affiliation Fees

We have been asked if the ST fees are likely to increase for the coming year. Attached are the new suggested affiliation fees from SNZ. These are yet to be ratified at a SNZ meeting this week.

It was agreed that Swimming Taranaki will keep their affiliation fees the same for the coming year. **Affiliation fees** – ST for 2025-2026 season to remain at $15 and club fee at $187.50.

Moved Kim Treeweek/Mariano Nani **APPROVED**

Kim/Paul F **CARRIED**

Funding Allocations

The division of money from successful funding applications for national events was discussed and whether ST should include a coach/manager in the division of funds.

It was agreed that from today, Swimming Taranaki will include one coach in the allocation of funding per club providing a swimmer from that same club attends the national meet.

Mariano/Daniel **CARRIED**

TO ACTION: Louisa to send email regarding the changes to accommodation venues for national meets. It will now be expected that each club will be responsible for sourcing their own accommodation and supplying a quote to ST in reasonable time to allow an application to be made for funding. Should we be successful in an application then the amount of money allocated with be divided between the swimmers and one coach per club attending the national event.

New Board Member

Resolution

Steve Venables was put forward to replace Carol Powell who resigned from the board last year as a Swimming Taranaki Board Member. The Taranaki Clubs were contacted to give them an opportunity to disagree with this nomination, but none have done so. Therefore, we welcome Steve Venables to the Swimming Taranaki Board as of the 1st June 2025

Paul F/Daniel **CARRIED**

CALENDAR FOR 2025-2026 SWIMMING YEAR

We haven't officially received dates for national competitions in 2026 apart from the NAGS date which will be held in Hawkes Bay.

27th June – 14th July the Stratford Pool is closing. Because of this, Stratford Flyers asked if the date for the Taranaki Winters could be changed.

Winters will be changed to 27th – 29th June

Senior camp will be cancelled due to lack of interest, but we will revisit this next year and continue to offer this opportunity when we are able.

Daniel/Paul F **CARRIED**

AGM

Date of Saturday, 11th October confirmed for AGM.

It was discussed that last years' venue at Verbrec was too small and a bigger venue is required. Suggestions included the Fitzroy bowling club or one of the surf clubs and the possibility of it being held in Stratford this year (the War Memorial Hall?). The AGM will continue to be combined with the prizegiving.

TO ACTION: Louisa to source a venue, with priority being in Stratford.

WEBSITE
Kieran from Sporty has approached us asking for an opportunity to demonstrate the Sporty platform. Currently our website is through SNZ, all regions and clubs have access to this at no cost, or at least this cost is included in the affiliation fees.
TO ACTION: Louisa to ask what the approximate cost of a new website/typical budget for a new website would be and request something in writing from them.

NP VOLUNTEERING AWARDS
Rowan Williams has been put forward by ST for the Long Service Category in the Volunteering New Plymouth awards. Rowan has won an award.

FLANNAGAN CUP
Paul Rust and Ian McCallum are moving overseas so this committee has lost 2 members and is looking for volunteers to join the core team. Logistics etc.
TO ACTION: Louisa to put an advertisement on social media and our website asking for anyone interested in joining the team to contact us.

SWIMMING TARANAKI BOARD MEMBER VACANCY
With Paul Rust leaving there is a vacancy on the board.
TO ACTION: Louisa to put an advertisement on social media and an email to clubs asking if anyone would be interested.

Meeting closed at 8:20pm
Next Meeting: 7pm, Tuesday 10th June at Safety Solutions.

Signed as a true and correct record: **Date: 10.06.25**

